

Amherst JR "A" HOCKEY CLUB 1997



Documents:

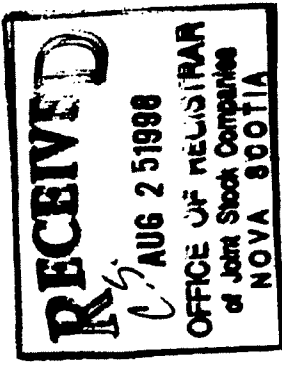
Memorandum of Association Aug 25 1998

By-Laws Sep 14 2004

Special Resolution Certificate Oct 07 2005

Jan 27

171036



AMHERST JR. "A" HOCKEY CLUB 1997

MEMORANDUM OF ASSOCIATION

Article 1

Name:

The association shall be known as the Amherst Jr. "A" Hockey Club 1997, hereinafter referred to as the Hockey Club or AHC.

Article 2

Authority:

- 2.1 This organization is the governing body of, and has full and complete jurisdiction over the AHC.
- 2.2 This organization will be a member of the Maritime Jr. "A" Hockey League.

Article 3

Aims and Objectives:

- 3.1 To conduct, foster, promote, organize and set down procedures for the provision of Junior "A" Hockey, and development of various skills for the youth who are authorized players of AHC.
- 3.2 To promote an organized, healthy, recreational program for all youth of Jr. age, as defined by the Canadian Amateur Hockey Association.
- 3.3 To encourage healthy participation by as many of the area youth as possible.
- 3.4 To co-operate with other Jr. "A" teams to organize a program of competitive hockey.
- 3.5 Provided that nothing herein contained shall permit the Society to carry on any trade, industry, or business and the Society shall be carried on without purpose of gain to any of the members and that any surplus or any accretions of the Society shall be used solely for the purposes of the Society and the promotion of its objects.
- 3.6 Provided, further, that if for any reason the operations of the society are terminated or are wound up, or are dissolved and there remains, at that and there remains, at that time, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall be paid to some other charitable organization in Canada, having objects similar to those of the Society.
- 3.7 The activities of the Society are to be carried on in Amherst, Nova Scotia.
- 3.8 The registered office of 8 Kent Drive
the society is situated at: Amherst NS B4H 4L3

We the several persons whose names, addresses, and occupations are subscribed, desire to be formed into a Society, in pursuance of this Articles of Association.

Dated: 19 August 98 Witness: Will Bogle

Member: Walter Maltby Retired _____
22 Boylston Ave
Amherst NS B4H 3X1

Walter Maltby

Member: Walter Maltby
22 Boylston Ave
Amherst N.S. B4H3X1

Signature: Walter Maltby

Member: Charlie Rhindress Business Owner _____
41 Academy St.
Amherst NS B4H 3H9

Charlie Rhindress

Member: Charlie Rhindress
41 Academy St.
Amherst N.S. B4H-3H9

Signature: Charlie Rhindress

Member: Norman Copeland Retired _____
52 Rogers Ave.
Amherst NS B4H2J7

RETIRE D

Member: NORMAN COPELAND
52 ROGERS AVE
AMHERST B4H2J7

Signature: Norman Copeland

Member: James MacDougall _____
4 Hanlon St. _____
Oxford NS B0M1P0 _____
Salesperson _____

Member: JAMES MAC DOUGALL _____
4 HANLON ST. _____
OXFORD N.S B0M1P0 _____
S ALESPERSON _____

Signature: James MacDougall

Member: Kelli Taylor _____
8 Kent Drive _____
Amherst NS B4H4L3 _____
News Reporter _____

Member: KELLI TAYLOR _____
8 KENT DRIVE _____
AMHERST NS B4H4L3 _____
News Reporter _____

Signature: Kelli Taylor

Member: Ered Davis _____
24 Donald Ave. _____
Amherst NS B4H4C5 _____
Retired _____

Member: ERED DAVIS _____
24 DONALD AVE. _____
AMHERST N.S. B4H4C5. _____
RETIRED _____

Signature: Ered Davis

Member: Terry Nichol _____
68 Dorsay Road _____
Cumb. Co. NS B4H3Y2 _____
R.C.M.P. Officer _____

Member: TERRY NICHOL _____
68 DORSAY ROAD _____
EAST AMHERST _____
CUMBERLAND CO NS B4H3Y2 _____
Police Officer _____

Signature: Terry Nichol

685685

Certificate

Society Name: AMHERST JR A HOCKEY CLUB 1997

I certify that the attached is a true copy of a SPECIAL RESOLUTION duly passed by not less than three-fourths of the members of the society entitled to vote as were present in person or by proxy at a General Meeting of the members of the society, held on 2004/05/12 of (YYYY-MM-DD) which meeting notice of intention to pass the resolution as a special resolution was duly given.

Date: 2004/09/01
(YYYY-MM-DD)

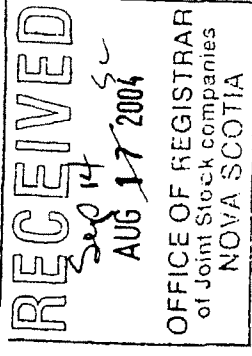
Director: Wayne Bishop
(Name)

Wayne Bishop
(Signature)

RECEIVED
SEP 14 2004
OFFICE OF REGISTRAR
of Joint Stock Companies
Nova Scotia

AMHERST JR. "A" HOCKEY CLUB 1997

BY-LAWS



By-Law 1
Membership:

- 1.1 Upon paid registration, members will automatically be considered voting members of AHC. All other interested community citizens may become members of the association upon paid membership fee of ten (\$10.00), on or before January 5th of each year. An exception will be made for a person or persons having missed the membership fee deadline because of relocation to the area, after said deadline.
- 1.2 Each Member will have one (1) vote only. The President will have a vote on all matters and in the case of a tie vote he will cast the deciding vote.
- 1.3 Yearly membership terminate at the end of the AGM according to By-Law 7.3

By-Law 2
Executive Board- Term of Office:

- 2.1 The Association shall be governed by the Executive Board, which shall be the policy making body. The Executive board shall be elected at a general meeting to be held no later than June 1, each year and shall consist of the following officers:
 - President
 - 1st Vice President
 - 2nd Vice President
 - Secretary
 - TreasurerMinimum of 3 directors to a maximum of 10
The above named officers shall only be able to hold 1 of the above named offices. Their term of office shall be one (1) year.
- 2.2 The President shall chair all meetings.
- 2.3 1st Vice President shall assist the President when requested and chair meetings when the president is absent.
- 2.4 2nd Vice President shall assist the President and 1st Vice President when requested to do so.
- 2.5 Secretary shall take minutes of all meetings and do all correspondence when requested.

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- 2.6 Treasurer will handle all Monies of the Association, and will make a financial report at all meetings.
 - 2.7 Directors will carry out duties as assigned by the President.
 - 2.8 General Manager will be responsible to the Executive Board in all matters pertaining to his job.
 - 2.9 General Manager will be the spokesperson for the Coach, Assistant Coaches and Trainer (s) in all matters presented to the Executive Board.
 - 2.10 The General Manager, accompanied by his assistant or an Executive Board member shall attend all meetings of the Maritime Jr. "A" Hockey League.
- By-Law 3**
Election of Officers:
- 3.1 To be qualified to stand for office, a person must be registered as a member of the AHC.
 - 3.2 All Executive Board members shall be elected by the membership at a General Meeting no later than June 1st each year.
A nominating committee consisting of three (3) persons- one (1) from the Executive Board and two (2) from the general membership, shall be selected before Each Annual Meeting.
 - 3.3 Upon Approval, the Executive Board member on the nominating committee shall be the Chairperson of the Committee.

By-Law 4
Amendments:

- The By-Laws of the Association may be amended in the following matter:
- 4.1 By special motion passed by a ~~two-third~~^{three-fourth} majority vote of the membership in attendance's at a general membership meeting, notice of the attention to amend shall be given two (2) weeks prior to said meeting.
 - 4.2 Notice of Motion to amend the Articles or by-laws must be given to the Secretary at least three (3) weeks prior to said meeting.

By-Law 5
Duties of Officers:

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- 5.1 President:
- (A) Shall preside over all meetings of AHC, and the Executive Board Meetings.
 - (B) Shall be one of three (3) authorized signing officers and may co-sign cheques of authorized accounts and bills.
 - (C) Shall be an ex-officio member on all standing committees.
 - (D) Shall be responsible for supervision of all AHC activities and shall sign all official documents.
- 5.2 1st Vice President:
- (A) Shall assist the President in his/her duties as assigned, or as directed by the Executive Board.
 - (B) May be one of the three (3) signing officers and will be able to co-sign cheques.
 - (C) Shall be a member of the Coach Selection Committee, and of the Appeals/Protest and Discipline Committee, in all other matters within the AHC.
- 5.3 Secretary:
- (A) Shall keep an accurate account of all proceedings at meetings of the AHC.
 - (B) Shall notify all officers of the time and place of all AHC meetings and shall prepare an agenda for all meetings.
 - (C) Shall maintain a filing system by subject.
 - (D) Shall be responsible for correspondence as directed by the President.
- 5.4 Treasurer:
- (A) Shall keep a true and accurate account of all monies received and disbursed by the AHC and shall, when directed by the Board make all disbursements of the AHC.
 - (B) Shall prepare a monthly financial statement to be presented at general monthly meetings.
 - (C) Shall present at each annual meeting, a report of the year's financial operations.
 - (D) Shall serve on the Finance Committee.
 - (E) May be one of the three (3) authorized signing officers.
- 5.5 Directors:
- (A) Shall be Chairperson(s) of various committees as established by the Executive Board.
 - (B) Shall be responsible for all activities to the Chairperson and Directors of the AHC.
 - (C) One Board Member will be delegated as Purchasing Agent and therefore shall keep records and issue purchase orders for all equipment, etc used by AHC.
 - (D) Shall be a voting member of the Executive Board of the Association.
 - (E) Shall be a member of a standing committee.

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- (F) All Directors shall serve as chairperson of various committees, as well as be a member of, and work with, the Executive Board in all fund raising activities.
- (G) Shall be expected to volunteer time and effort into promoting the AHC.

5.6 General Manager:

- (A) Shall determine ice requirements in consultation with the MJHL.
- (B) Shall negotiate approved ice requirements with the arena manager(s).
- (C) Shall be responsible for scheduling ice time in consultation with the arena manager(s).
- (D) Shall keep a record of ice time used.
- (E) Shall authenticate ice time invoices before passing to treasurer for payment.
- (F) Shall attend all meetings by request or invite, called by the Directors of the AHC and MJHL, accompanied by assigned members of the Executive Board.
- (G) Shall represent the Coach of the team in addressing matters of importance to the Executive Board.
- (H) Shall oversee the Equipment Manager operations- sweaters, sticks, tape, etc, and shall supervise the securing value in dollars.
- (I) Shall be responsible for the efficient operation of the dressing room, whether at Home or Away rinks, as well as be responsible for those authorized to enter said dressing rooms.
- (J) Shall along with the Equipment Manager, submit a proposed budget by August 1st for the following season.
- (K) Shall along with the Equipment Manager, determine what equipment must be acquired or discarded for the coming season and report to the Executive Board for the final decision.

By-Law 6

Standing Committees:

- 6.1 There shall be standing committees, as outlined below, each requiring a chairperson. The Chairperson shall act as ex-officio member of all committees who are responsible to the Executive Board.
 - (A) Finance Committee
 - (B) Public Relations & Marketing Committee
 - (C) Technical Committee
 - (D) Program Committee
 - (E) Service Committee
 - (F) Team Official Selection Committee

6.1(A) Finance Committee:

- 1. Shall consist of the Treasurer and two other Directors.
- 2. Shall turn all monies, from each fund - raiser over to the Treasurer.

3. Shall, with the Public Relations & Marketing Committee, be responsible for coordinating advertising for each fund-raiser.
4. All fund-raisers shall be approved by the Finance Committee and/or the Executive Board.
5. Shall provide input toward the preparation of a budget for the following year.

6.1 (B) Public Relations & Marketing Committee:

1. Shall consist of two (2) Board members.
2. Shall be responsible for all press releases.
3. Shall be responsible for public relations, including promotions and the coordination of AHC input to sports sections of local papers.
4. Shall be responsible for team photographs.

6.1(C) Technical Committee:

1. Shall consist of three members, with the Chairperson being the teams General Manager.
2. Shall prepare a list of equipment requirements based upon input from team coaches and managers.
3. Shall recommend to the Executive Board, the equipment needed, while considering quality, safety and economy.
4. May be authorized to purchase equipment
5. Shall arrange for handling, storage, repairs, cleaning and inventory of equipment.
6. Shall, along with the Treasurer and the Chairperson, arrange for insurance coverage of the equipment.

6.1 (D) Program Committee:

1. Shall be appointed by the Executive Board and be responsible to the same.
2. Shall, along with the Executive Board, make decisions in regard to the team programs, such as:
 - A Determining the amount to be charged for advertising in the program
 - B Determining the size of the program to be printed
 - C Determining the place where the programs are to be printed.
3. Shall create promotions to increase sales of the program(s).
4. Shall solicit persons to sell programs at the games

6.1 (E) Service Committee:

1. Shall be chaired by one Executive Board member.
2. Shall along with the Executive Board, make decisions in regard to Service areas of the Association, such as:
 - A. Ensuring proper security for public functions.

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- B. Ensuring the efficient operation of the Association's lounge(s) during hockey games and fund -raisers. Duties also include the overseeing the bar personnel, the stock and supplies as well as the proper licensing.
- C. Ensuring the medical emergency staff are available at each team game.
- D. Ensuring the proper and efficient operation of all ticket raffles, including fund-raisers and the 50/50 draw(s).
- E. Ensuring the proper and efficient operation of the admission gate during games as well as during public functions.

6.1 (F) Team Officials Selection Committee

- 1. The Chairperson of the AHC shall also be Chairperson of this committee.
- 2. The Chairperson shall call a meeting to decide who will be appointed to the following positions:
 - A. General Manager
 - B. Coach
 - C. Assistant Coach(s)
 - D. Trainer(s)
 - E. Assistant Trainer(s)
 - F. Equipment Manager(s)
- 3. The Chairperson, the Directors, and the General Manager will have final approval over the selection of the Billet Co-ordinator.
- 4. The Board of Directors shall interview all applicants.
- 5. Shall strive to avoid conflict of interest situations whenever possible.
- 6. Selections for positions shall be made prior to June 1st of each year.

By-Law 7
Meetings:

- 7.1 General meetings shall be held on a monthly basis.
- 7.2 Executive Board meetings shall be held at least monthly during the hockey season, more often if deemed necessary by the Chairperson.
- 7.3 The annual Meeting of the association shall be held by the 1st of June, to report on the past season activities, as well as conduct the elections of officers.
- 7.4 Special General Meetings may be called at the discretion of the Chairperson, or by the Executive Board if required by the majority.

By -Law 8
Voting Procedures:

- 8.1 General Meetings

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- (A) Each member shall have one vote.
 - (B) Proxy votes are not permitted.
 - (C) Simple majority vote shall be the criterion for decisions on all resolutions except special resolution.
 - (D) At the discretion of the Executive Board, votes on sensitive issues shall be Submitted by secret ballot.
- 8.2 Executive Board Meetings:
- (A) Each Board member shall one vote.
 - (B) Proxy votes are not permitted.
 - (C) In exceptional circumstances telephone votes are acceptable.
 - (D) A motion may pass with a simple majority vote.
 - (E) The Chairperson shall possess deciding vote in the event of a tie.

By-Law 9

Notice of Meetings:

- 9.1 General- Notice of meeting shall be promulgated in the media or by phone.
- 9.2 Annual- Minimum two weeks notice must be promulgated in the media.
- 9.3 Special General- Minimum one week notice unless deemed an emergency by the Executive Board at which time extra effort must be exerted to ensure immediate publication.
- 9.4 Board of Directors- Shall be decided by the Executive Board as required.

By-Law 10

Quorum:

- 10.1 General Meetings: A quorum shall consist of fifty percent (50%) plus one (1) of the registered members.
- 10.2 Annual Meeting- A quorum shall consist of fifty percent (50%) plus one (1) of the registered members.
- 10.3 Executive Board Meeting-A quorum shall consist of fifty (50%) plus one (1) of the Board members.

By -Law 11

Audit Of Accounts:

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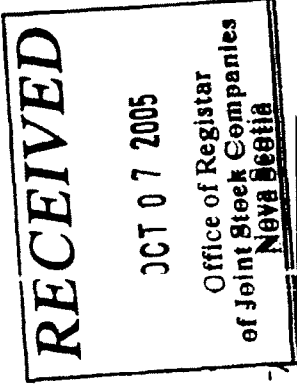
- 14.7 The seal of the Society shall be in the custody of the Secretary, and may be affixed to any document upon resolution of the Executive Board.
- 14.8 Preparations of minutes, custody of books and records, and custody of the minutes of all the meetings of the Society and of the Executive Board, shall be the responsibility of the Secretary.
- 14.9 The books and records of the Society, may be inspected by any member at any reasonable time within two days prior to the annual general meeting at the registered office of the Society.
- 14.10 Contracts, deeds, bills of exchange, and other instruments and documents may be executed on behalf of the Society by the Chairperson or Vice Chairperson and the Secretary, or otherwise as prescribed by resolution of the Executive Board.
- 14.11 The borrowing powers of the Society may be exercised by special resolution of the members.



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Halifax NS BJ 3 3K5
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Halifax, NS BJ 2Y4

773592
Tels: 902 424-7770
Fax: 902 424-4633
E-mail:
joint-stocks@gov.ns.ca



Special Resolution - Certificate

Society Name: AMHEAST JR A Hockey Club 1997

I certify that the attached is a true copy of a SPECIAL RESOLUTION duly passed by not less than three-fourths of the members of the society entitled to vote as were present in person or by proxy at a General Meeting of the members of the society, held on 2005/05/29 of (year / month / day) which meeting notice of intention to pass the resolution as a special resolution was duly given.

Date: Oct 3/05
(year / month / day)

Director: Wayne Bishop
(name)

Wayne Bishop
(signature of officer or director)



AMHERST JUNIOR "A" RAMBLERS

P.O. Box 868
Amherst, Nova Scotia
B4H 4B9



Amherst Jr. "A" Hockey Club 1997

At the General Meeting on May 24, 2005 it was Moved by Doug Curry and Seconded by Wayne Corney the following changes be made to the By-Laws

Change to By-Law 2

- 2.1** Minimum of 3 directors to a maximum of 10.
Changed to read:
Minimum of 3 directors to a maximum of 12.

At the same meeting under By-Law 2 it was moved by Bruce Ferguson and Seconded by Wayne Corney the following changes be made.

2.1

- Add:** The General Manager becomes a voting member of the executive.

